

	<h2>Driving Safety Policy</h2>	RISE-HSEQ-04
		Issue: 01
		Date: 07-03-2022

The objective of this policy is to improve health and safety of Reliable Industrial Solutions Engineering, sub-contractors, suppliers and third-party drivers and all employees and personnel during job related journeys, promoting risk prevention in reducing the causes of accidents and fatalities. In line with R.I.S.E Management commitment, the following measures must be implemented to ensure full compliance with local and applicable legal requirements:

- All vehicles & drivers will comply with the following mandatory requirements:
- Vehicle and driver shall have all the necessary legal documentation.
- Drivers shall possess valid Defensive Driving Certification Seat belts must be fastened during the travel by driver and passengers (No body shall be allowed to sit on open space / decks of the vehicles).
- Driver is not allowed to start driving unless all passengers are seated and have fastened their seat belts.
- Driver must always have company emergency telephone numbers card.
- Speed limits as well as safe distances from the front vehicle must be maintained.
- Driver is not allowed to use mobile phones while driving or refilling in fuel stations.
- Usage of drugs or alcohol is strictly prohibited for drivers, Smoking is strictly prohibited inside vehicles.
- Daily driving shall be maximum 9 hours a day with a dispensation of 10 hours a day twice a week at most.
- Driver is not allowed to drive more than 90 hours in a consecutive two-week
- Breaks dedicated to rest (45 minutes after 4.5 hours consecutive or 25 minutes every 2 hours).
- Driving with inappropriate shoes like slippers, sandals or with barefoot is not allowed.
- Driver must ensure that a high-visibility light reflecting jacket is available in the vehicle and he wears it when needed.
- Special care must be taken in case of driving on extreme environment conditions.

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- Periodic Maintenance shall strictly be followed in accordance with the recommendations of the manufacturer whether the maintenance is routine or emergency.
- All Accidents/Incidents shall be formally reported according to Company Accidents/Incidents' Reporting Mechanism.

**Syed Azam**  
**Managing Director**

